

Facility Access Amendment Form: Add User

<http://www.phenogenomics.dentistry.ubc.ca>

To access the equipment in the **Centre for High-Throughput Phenogenomics**, proper training and protocols must be in place for all authorized users. Training for specific pieces of equipment is available for new users, and technical assistance is available for all equipment as needed and at cost. Equipment may not be booked until this form has been completed and approved by the Centre for High-Throughput Phenogenomics staff.

1. IDENTIFICATION OF THE PRINCIPAL INVESTIGATOR

Name:

2. IDENTIFICATION OF THE PROJECT

Project Title:

Billing Information:

Speedchart (UBC): OR

Invoice Mailing Address:

3. AMENDMENT OF THE RESEARCH TEAM

Fill in the fields for **each new user** involved with the project. Multiple users can be listed here, and the user group can be modified at any time. Training certificates are required for chemical/biosafety, radiation safety (isotopes or micro-CT only), and animal handling (*in vivo* studies only), and the UBC certificate # must be provided for each user as necessary.

User Name:

Position Title:

Student/Employee Number: UBCcard iCLASS Number:

Department/Affiliation:

User Phone: User E-mail:

Chemical Safety: CWL:

Biosafety:

Animal Use, Handling, Anaesthesia:

Equipment Requested:

Has this user been trained on the equipment requested? Yes No Some (please specify below)

Training Required:

User Name:

Position Title:

Student/Employee Number: UBCCard iCLASS Number:

Department/Affiliation:

User Phone: User E-mail:

Chemical Safety: CWL:

Biosafety:

Animal Use, Handling, Anaesthesia:

Equipment Requested:

Has this user been trained on the equipment requested? Yes No Some (please specify below)

Training Required:

User Name:

Position Title:

Student/Employee Number: UBCCard iCLASS Number:

Department/Affiliation:

User Phone: User E-mail:

Chemical Safety: CWL:

Biosafety:

Animal Use, Handling, Anaesthesia:

Equipment Requested:

Has this user been trained on the equipment requested? Yes No Some (please specify below)

Training Required:

4. APPROVALS AND PRINCIPAL INVESTIGATOR AGREEMENT

Principal Investigator

▶ I understand that there is a cost-recovery model for the Centre for High-Throughput Phenogenomics and I have reviewed the pricing structure for the equipment and (as necessary) technical assistance. I believe that I have sufficient resources to pursue these investigations, and agree to a monthly billing schedule.

▶ I understand that any changes, including renewals and amendments, to the personnel, projects, or institutional approvals outlined for this project are my responsibility and must be updated with the Centre for High-Throughput Phenogenomics.

▶ I will acknowledge the Centre in publications and supply the Director of the Centre with a copy of all publications that arise from data generated in the facility. In some cases, co-authorship is warranted and should be discussed with the relevant CHTP staff and the CHTP Director (Nancy Ford). The suggested text for acknowledgement is as follows:
"(technique) was performed in the Centre for High-Throughput Phenogenomics at the University of British Columbia, a facility supported by the Canada Foundation for Innovation, British Columbia Knowledge Development Foundation, and the UBC Faculty of Dentistry."

Date:

Principal Investigator's Name:

Signature:

Selecting this box and submitting the form will act as a digital signature on the form. Paper copies are not required.

For authorized use only -- Centre for High-Throughput Phenogenomics

Director:
Nancy Ford

Signature:

Date:

All approvals in place:

User training complete:

User profile created: